



VETERANS PARK COMMITTEE MEETING MINUTES
Leander VFW Post 10427 – 8760 RR 2234 - Leander Texas 78641
January 27, 2015

Veterans Park Committee

Chris Fielder, Mayor
Marcia Back
Wilson Early
Cheryl Fitzsimmons
Louisa Jones

Michael Malone
Carl Norman
Bart Tracy
Eric Zeno
Stephen Bosak, Staff Liaison

1. **Call to Order:** Meeting was called to order at 6:30 pm
2. **Roll Call:** Marci Back, Wilson Early, Cheryl Fitzsimmons, Louisa Jones, Michael Malone, Carl Norman, Bart Tracy, Eric Zeno and Stephen Bosak were all present.
3. **Consideration and Possible Action on the Following Item:**
 - a. Logistical Planning for the March 7th Fundraiser

Tentative Schedule of Events (subject to change)

11:00 am - Noon	Vendor set-up
Noon	Event Commencement/Barbecue
1:00 pm - 2:00 pm	Veterans Commemoration Ceremony & "Welcome Home Event"
2:00 pm - 2:45 pm	"Live Auction" (Times may vary)
2:45 pm - 3:30 pm	Band (1st set)
4:00 pm - 4:45 pm	Band (2nd set)
4:45 pm - 5:00 pm	Announcement of Silent Auction Winners
5:00 pm	Conclusion of Event

Action Items:

- 4 Porta-Johns for the event. (It was mentioned that 6 may be more appropriate)
- Band has been Confirmed "Code Blue".
- Layout of event should include the following:
 - Parking entrance at North End of driveway to field.
 - Guest Speaker parking
 - Stand-off area in front of Flagpole to allow for Commemorative Ceremony, and possible color guard
 - "IF" confirmed, Military Vehicle staging area (rain) is paralleling the VFW driveway, or (sunshine) it will be in the northernmost area of the field.
 - Photo's of silent auction items for display during the silent auction.
- IF/WHEN the "Special Item" for the Raffle is confirmed, this will necessitate changing of the Event Flier.
 - Changes to the Event Flier (Louisa is working this issue and will distribute when completed)
- Event is open to All Veterans, Family Members, and the public
- "Code Blue" band will be playing the event - <http://www.codeblueband.com/>
- 200 "Smoked Brisket Plates", on "first come, first served"
- "Live Auction" event (approx 2:00pm - 3:00 pm)
- "Silent Auction" event (announcement of winners at 4:45 pm)
- "RAFFLE" for a "Special Item" (as above....IF confirmed)

